The abstracts of the contributions presented at the 4th ICOS will be published electronically in a special issue of ***“Publicaciones del Instituto Geológico y Minero de España”***

**Instructions for authors:**

* All abstracts should be submitted in English. To submit an abstract, please use the **Abstract** [**Template**](https://drive.google.com/file/d/0B7pTe8nSKkhwWEJIMEJlQ1NwVUE/view?usp=sharing), as a guideline for abstract style and format. Please, send abstracts directly to**4ICOSVALENCIA2017@gmail.com** - with author name. Authors are responsible for the scientific content of their abstracts.
* The formatted abstracts should be in DIN A4 pages, using font size 12 pt (font Calibri) printed with single spacing and justified on both sides (except where otherwise specified) and 2 cm margins, ,
* Title should be centred and in capital letters, followed by authors, affiliations, keywords and the main text (Introduction, ... Discussion, Conclusions, References). Indicate initials of first and middle names and last names of authors. For example: P. Carls or O. H. Walliser, etc. The name of the authors should be listed in the order they would like to be cited.
* The abstracts should be written in a doc file with a **maximum length of 3 pages** (approximately 500 words per page) including references. Optionally, up to **2 figures** with their captions can be added. The figures should match the maximum width of either a text column (67.5 mm) or page (135 × 185 mm).
* The position of the figures should be indicated in the text (e.g. Figure 1, Figure 2) and quoted in the text as Fig. 1, Fig. 2. They must be submitted as separate files (TIFF, EPS or PNG) with a minimum resolution of 300 dpi – do not integrate them within the text. The file name (one file per each figure) should include the figure number.
* Maximum size of each file (text in Word DOC; individual figures) must not exceed 10 Mb. Otherwise, they should be sent to the organizers by Dropbox or WeTransfer.
* At least one of the authors must be formally registered as a participant in the meeting.

Please be aware that each registered participant cannot present more than two abstracts as a first author, either oral or poster presentation. The Scientific Committee will review all submitted abstracts, and reserve the right to accept or refuse any submission.

Authors will be informed by e-mail regarding abstract acceptance following the abstract submission **deadline** **(28th February 2017)**

**Technical sessions**

Duration of **oral presentations** will be 15 minutes, comprising 10 minutes, plus 5 minutes for questions. Presentations are accepted in different programmes: Powerpoint (Windows), or pdf.

**Posters** will be in portrait format only and a maximum size of A0 (width = 841 mm, height = 1189 mm). Poster will be shown during the whole meeting.

**Publications**

A special volume of the congress contributions is intended to be published in *Palaeobiodiversity* *and Palaeoenvironment*, an international peer-reviewed journal (IF 2015: 1.322; Q2)

All manuscripts for the thematic volume will be subject to regular peer-review and must follow the journal’s style. If you intend to submit a paper to this volume, please indicate this in your email when submitting your abstract.